



OXFORDSHIRE RUGBY FOOTBALL UNION LIMITED

Executive Board Meeting – 17th February 2020

6pm – Holiday Inn, Peartree

Strategy Board Meeting

1. Apologies for absence:

Dave Larham

Attendees:

Chris Skaife (Chair), Karen East, Phillippe Perisegaele, Rob Walsh, Doug Bosley, Jenny Bosley, Pete Bramley, Gina Overton, Andy Tacon

Agenda

Next seasons priorities
Financial planning
Sponsorship packages
W&G community rugby
President for next season

2. 2020/21 Season Priorities

Player / Rugby Welfare

Insurance – RFU insurers are not so keen. RW will approach Gallagher's for self-employed policy. **Action. RW**

Injury monitoring – Jamie Goddard was looking at monitoring cards in the clubs. There is a guy who will talk regarding mental health awareness. RW will contact him to see if he is available for the 10th March clubs meeting. **Action. GO to add mental health helpline to newsletters.**

Match official development / working with the society

Referees – junior referees abuse is occurring. This needs to be monitored. There are new referees coming in including female referees, which is excellent. Match official support is required. It is noted that spectators should be behind ropes. This needs to be discussed at the clubs, clubs need to be encouraged to take responsibility and reminded of spectator regulations.

Workshops

Need to do a discipline workshop – RFU could do this. **Action. JB to speak to David Barnes to do this before start of next season.**

Age Grade Festivals / Recruitment & retention

Not much take up this year, which is a concern. Lack of junior player retention is causing some problems (not having full teams themselves at junior levels).

3. W&G rugby

Need to capitalise in growth of W&G. Chris White is currently head of this. CS suggests Fran Ronan comes in as Chair of W&G rugby on the board. The representative would still sit under Doug. The focus of the role would be on the community rugby. **Action. DB**

4. Sponsorship Packages

We now know costs of kit, trophies etc. GO circulated options to the board. CS to speak to Simon Winman as potential sales person for the sponsorship packages.

The money that comes in as a package and the money will go in to the whole county fund, not connected to one particular area. **Action. CS**

5. Financial Planning

LRP process will remain for the next year. Gavin Williams has not confirmed yet but likely to be the same again at 41k of what was community PFR, 12.5k for age grade rugby of which 2.5 is W&G, 6k representative rugby.

This current season for representative rugby will be 10k, 12.5k for youth rugby, 3k for volunteer recognition, 3.5k festivals / county cup & shield / vets, 17k county funded RDO activities / 5.5k marketing & communications

CS requires all board to send CS, KE and AT by end March figures for next years output. This will cover next years budget. LRP funding meeting end April. **Action. ALL**

Current year: 66k budget for this year and 60k coming in (6k from reserves). Dusty Development fund was for RDO to spend. KE will look at alternative meeting room venues to reduce costs. **Action. KE**

Budgets to be prepared as per below – ACTION. ALL.

Women and girls community (Doug)

Representative rugby (Doug)

Community and development (Philippe)

Safeguarding and rugby safe (Jenny)

RDO support (Dave)

Competitions and fixtures (Pete)

Business support (Karen)

Media and engagement, volunteers (Gina)

Governance (rob) – incorporates Jenny discipline

Match official support (Pete)

Schools support (tentative - Chris)

FINANCE APPROVALS PROCESS - ACTION. ALL

Anything from £250 - £500 to be authorised by board / budget holder member.
Anything beyond £500 to be approved by treasurer, secretary and chair collectively.

Better if invoices come from the budget holder. Individuals to chase their own budget invoices. Don't hold on to invoices send as soon as have them for payment.

6. President

We invited clubs at AGM to consider candidates for the president role.

The president role is a 2-year tenure; the only new name given forward for President was Pete Bramley (Jenny Bosley was submitted but is already president) the board **voted that Pete Bramley as the next president. Formal announcement to be made at the clubs meeting.** Official role from July AGM.

The president role is a board position.

Jenny would still be engaged and invited to some board meetings (as a non voting board member) with a discipline / safeguarding hat on.

7. AOB

Standard agenda on-going

Clubs meeting 10th March (tbc)

Age group calendar – next seasons is not done yet PP will deal with this, return date is imminent. Kevin Robinson can probably assist if need. **Action. PP**

Volunteer event – costs coming in higher due to venue. Gina and Chris to meet with Quins again. **Action. GO / CS**

Meeting ends 9.15pm