



OXFORDSHIRE RUGBY FOOTBALL UNION LIMITED

Executive Board Meeting – 11th May 2021

7.45pm – Virtual Zoom

Executive Board Meeting

Attendees:

Karen East (Secretary), Pete Bramley (Chairman) Chris White, Doug Bosley, Andrew Tacon (Treasurer), Rob Walsh (RFU Council Rep), Jane & Paul Weaver, Jamie M-T, Jenny Bosley

Apologies: Jamie Goddard, Gina Overton, Philippe Peirsegaele

JMT leaves at 8pm

Chairman: Pete Bramley

1. Approval of minutes from April 2021 and matters arising

Minutes are approved. Detail of those who (Proposed CW, Seconded RW)

No matters arising

2. Diversity and Inclusion (JMT)

Survey is going out to clubs – survey monkey (GMS) – This should go out this week. JMT will ensure this is sent via GMS.

Initial CB policy for D&I being worked on by JMT. Aimed at club committees

D&I training has been requested through Oxfordshire University rugby club. JMT is working on this offering and looking to produce the slide deck.

3. Finance Update (AT)

AT circulated report ahead of the meeting. Some money is set aside as first tranche of RFU funding for next year, small pot left for RFU pot.

There is a call with RFU to discuss but £12,800 will come in as general funding, £12,500 for youth and W&G combined and anything else will come from reserves. This is what we expect. AT is taking the lead.

For the year we will be around break even. We need to think about budget setting for next year. We need to determine how much of the reserve pot to spend. We also need to look at sponsorship.

CW Sponsorship – Nicola Barlow has been looking at packages and where we should be. She has looked at it from a different angle from how we anticipated. A meeting with Nicola is needed. KE / AT / PB / RW / CW to join call as a minimum but all board invited to discuss sponsorship only.

4. Website update

PW content received from Rob, progress on CW issue. No update age grade rugby at all. PW has started adding comments on to web where updated info has not been provided.

PW will cut the old website off and get the new website up. The board agreed to make it live ASAP.

5. Volunteer Recognition

The board chose the top 5 nominations. These have been sent to GO.

6. Secretary

Doug Humphries will come in as secretary from June 2021. KE will link with him.

KE to remain in post to look after the Patrons and the International ticket allocations on a voluntary basis. The board were in favour of this. KE will remain on the board as Patrons and International Ticket coordinator. Proposer CW, Seconded JW.

7. AGM

13th July 2021 will be the AGM (virtual). Financial AGM will stay in November.

8. Age grade calendar update

CW is speaking with Kevin again to discuss girl's age grade info. There is a meeting on Friday 14th with Twickenham to discuss further. This info is missing from web. Kevin has offered help. PW is meeting KR on Thursday. Suggestion is that one of Kevin's team comes in to the board to take on this Age Grade role at board level on-going. PP has not been able to do this to date. PW will take this up with KR.

9. W&G Update

This part of the game is growing massively. CW biggest issue is fragmentation of numbers. Because of the age groups very few clubs (apart from GAB) have full squads of players. CW now has a good overview of what clubs have. There is a lot of enthusiasm.

CW is looking at W&G recruitment videos (American sites have examples). We also need to target the schools. Also look at 'Just for girls' open club day. Merchandise stands in towns to increase visibility. PB we should do a CB all girls.

CW is putting a plan together by end July.

In SW competitions group they are pushing to run intra county competition. Some local clubs are not keen until next season. The CB agrees no competitive rugby in women's rugby until next season.

10. Safeguarding

JB Some camps have taken place and some are taking place. All have been checked.

The age grade season has been extended until 31 May. The summer season then starts – this is not an extension of the season, it's just to keep the clubs involved in rugby.

JB will send content to PW and it will be put on the website.

JB sorting DBS out.

RW liaising with RFU regarding issue with large number of spectators at one of our clubs during Covid restrictions.

11. Update from Jamie Goddard (KE on behalf of JG)

- Mental Health first aid training took place with really good positive feedback. JG will be contacting Tom to ensure all attendees get their certificates and course slides.
- JG has been in talks with Brave Minds for us as a county to look at their provision for clubs to try and encourage a one county ethos. The additional support from Oxford Mind for a signpost for support would also benefit this. Once we have spoken to Brave Minds next week JG will then speak with Gina Overton to discuss what Oxfordshire mind can do for us also.
- RFU First aid courses are starting back, these are now organised through the regional trainer (JG) as the RDO's are no longer available. Chinnor has had a course and Oxford are booking one for October. Further information is

going to be sent to club RugbySafe leads and Chairs to ensure that they are aware of the Regulation 9 change for season after next.

- Extension of the season has to be considered and a range of communications created. The South West Rugbysafe leads are looking to develop a joint message on player safety leading into next season.
- Ready for next season an additional campaign on Concussion is needed, players returning to full contact training will mean that there is a likely chance of an increase in injury. Push HEADCASE to all players from secondary school age and above. JG will work on this once the Mental Health side of things is sorted out.
- The New Proactive app is available from the RFU, I have tried this at Didcot and it is a success. Information has been sent to all Rugbysafe leads and JG will look at contacting other clubs to ensure that they are aware of this opportunity of the discounted purchase rate.

12. AOB

Steve Grainger is trying to get something for the benefit game for Neve Parlett family. We could donate 2 tickets for Autumn Internationals / Spring games for them to auction.

Presidents walk progressing. We are sharing with University. It will finish at Iffley and start at Littlemore. Suggestion to follow the walk is a curry at Witney.

Champions (sponsorship) RW has spoken to Kent and Hertfordshire. They talk a good game. Agreed that we go with CW contact instead. The Championship option is not guaranteed and is expensive so we will go without it.

RW is joining nominations committee at Twickenham.

JB noted we have had first red card of the season (City of Oxford College)

AT asked for update re. risk assessment. AT to connect with GO and RW regarding this.

Suggestion is that RFU rep for AGP attends future meeting to discuss AGP bookings.

IQ rugby – DL would like them to be brought in as a non-voting club for Oxfordshire RFU. PW Proposed, DB Seconded. KE will advise RFU and GMS team.

Meeting ends 21:50